

**2019 – 2020  
TERMS AND CONDITIONS**

*Please read and accept the Terms and Conditions of your award(s).*

I understand my financial aid is not complete until I receive my award notice from Central Alabama Community College (CACC). I also understand if the tuition due date arrives before I receive my award notice, I will be required to pay any outstanding tuition and fees by the advertised due date.

Each eligible student will receive an award notification via MyCACC after file completion. Any financial aid award exceeding tuition, fees, and other allowable charges will be disbursed by postal mail to my address on file in the Enrollment Services Office. The Business Office will mail financial aid refund checks approximately three weeks after the first day of class. Your Pell Grant Award will be based on full-time enrollment and will be prorated for enrollment of less than full-time. Federal financial aid will only be paid for courses required for your program of study. (Please contact an academic advisor regarding program requirements.)

Your financial aid award may be reduced accordingly if you fail to begin attendance in classes, withdraw from classes, and/or enroll for classes not required for your declared program of study. You may be obligated to repay the difference between the amount of funds awarded and the recalculated amount. If you completely withdraw or stop attending school prior to completing 60% of the length of the term, you may owe a repayment of financial aid monies back to the College or the Department of Education in accordance with the Title IV Refund calculation. If you fail to earn a passing grade during the semester it will be assumed you have unofficially withdrawn from school. For Title IV purposes, your withdrawal date will be considered to be the midpoint of the semester or the last date of attendance as recorded by your instructors and a Title IV refund calculation will be performed accordingly.

The Financial Aid Office will update your FAFSA as needed in order to package your financial aid award. The Financial Aid Office reserves the right to modify or cancel your financial aid award due to changes in your academic status, your remaining need, or funding you received by Central Alabama Community College (CACC) or another institution of higher learning. Your acceptance of these Terms and Conditions indicates you understand you must comply with CACC's Satisfactory Academic Progress (SAP) policy. Failure to do so may result in loss of financial aid eligibility. The three key components of the SAP policy are (1) program completion, (2) required credit hours, and (3) required grade point average (GPA). A copy of the Satisfactory Academic Progress (SAP) policy is available at the Financial Aid Office or online at Central Alabama Community College's website. Please refer to this policy for detailed information on financial aid warning and treatment of repeat and remedial courses.

I certify that I have read and understand all the information contained herein and that I will comply with all requests for additional information and/or document in a timely fashion. For questions or additional information, please contact the Financial Aid Office.

Please print: \_\_\_\_\_  
                            First                            Middle                            Last

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Student ID: \_\_\_\_\_

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**AUTHORIZATION TO PAY NON-INSTITUTIONAL CHARGES WITH FEDERAL AID**

Federal financial aid funds (Pell Grant, Student Loans, and SEOG) require your authorization in order to pay for incidental charges such as parking fines, library fines, prior term charges, etc. Without your authorization, you will be required to pay these charges in person as these charges cannot be paid by federal funds. Please make your choice below:

\_\_\_\_\_ YES, I authorize payment of non-institutional charges with federal funds.

**OR**

\_\_\_\_\_ NO, I do not authorize payment of non-institutional charges against my federal aid.

Signature: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Date: \_\_\_\_\_

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